[Organization or Tribe Name]

[Applicant Point of Contact Name, Title]
[Mailing Address]
[Email Address]
[Phone Number]
[Date]

California Ocean Protection Council

Attn: 30x30 RFP

715 P Street, 20th Floor

Sacramento, CA 95814

To whom it may concern:

I am writing on behalf of [Organization or Tribe Name] to express our intent to submit a [Track 1, 2, or 3] proposal for funding consideration. This project aims to [briefly describe the project goals here].

**Project Summary**

The proposed project will focus on [provide a concise, 1-2 paragraph description of the project].

**Objectives**

The primary goals of the project include [add as many objectives as needed]:

1. [Objective 1 - Briefly describe proposed activity]
2. [Objective 2 - Briefly describe proposed activity]
3. [Objective 3 - Briefly describe proposed activity]

**Expected Impact and Outcomes**

This project will advance 30x30 in coastal waters by [provide a concise, 1-2 paragraph description of the anticipated scientific, environmental, cultural, and/or economic benefits of the project].

**Request for Funding**

We are requesting funding in the amount of [insert requested amount], which will be used for [list major categories of expenses, such as labor, equipment, community outreach, etc.].

**Alignment with OPC’s Priorities and 30x30**

We believe this project aligns with [cite strategies and priorities from key documents listed in the solicitation, including OPC’s 2020-2025 Strategic Plan, *Pathways to 30x30*, OPC’s Roadmap to Achieving 30x30 in California’s Coastal Waters, and OPC’s Tribal Engagement Strategy].

Thank you for considering our Letter of Intent. We look forward to the opportunity to submit a full proposal and discuss the project in greater detail.

Sincerely,

[Signature Block]