SB 1 Technical Assistance Program Solicitation
Pre-proposal Informational Webinar

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June 14, 2023

Webinar Logistics

- **This webinar is being recorded**
  - Webinar slides and recording will be available on OPC's SB 1 Funding webpage

- Questions will be answered at the end of the webinar presentation

- During Q&A, please use the chat box to type in questions or use the "Raise Hand" function to be unmuted and avoid talking over others

- Please reserve very specific questions for email:
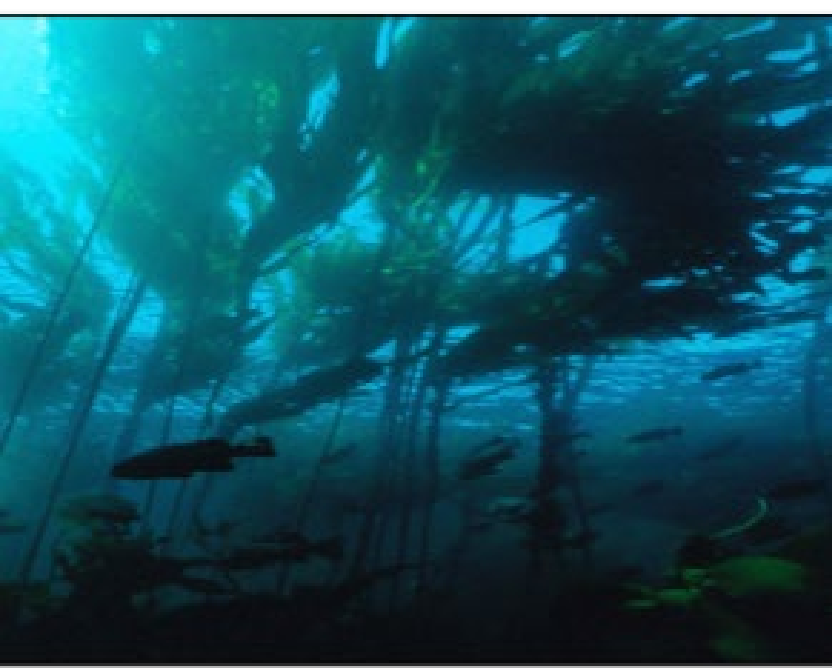 OPC-TA@resources.ca.gov

Webinar Contents

- Overview: OPC + Senate Bill 1

- Funding Overview

- Solicitation Timeline and Process

- Applicant Eligibility

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- Application Instructions and Next Steps

- Q&A

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Ocean Protection Council

- The mission of OPC is to ensure that California maintains healthy, resilient, and productive ocean and coastal ecosystems for the benefit of current and future generations

- OPC is at the intersection of science, policy, and management

- OPC recognizes that all Californians have the right to equitable access to the resources available through OPC.

  - Environmental Justice (EJ) and tribal communities often face challenges when competing for funding

  - TA that supports direct application services and capacity building helps provide more equitable access to funds

Strategic Plan

STRATEGIC PLAN
to Protect California's Coast
and Ocean 2020–2025

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- OPC's vision and goals, including our current priorities, can be found within our Strategic Plan

- This Request for Proposals (RFP) is meant to implement Strategic Plan targets and objectives

  - **Objective 1.1:** Build Resiliency to Sea-Level Rise, Coastal Storms, Erosion and Flooding

  - **Objective 2.2:** Enhance Engagement with Underserved Communities

SB 1 Grant Program
## SB 1 SLR Adaptation Planning Grant Program

Senate Bill 1 (Atkins, 2021)

- Directs the state to provide funding to local and regional

  governments to prepare for SLR

- $37.5 million to OPC to implement SB 1

California Coastal Adaptation Planning Inventory

- Gaps in adaptation planning along the coast

Provides funding to develop SLR adaptation plans to build resilience along the coast of California and SF Bay.

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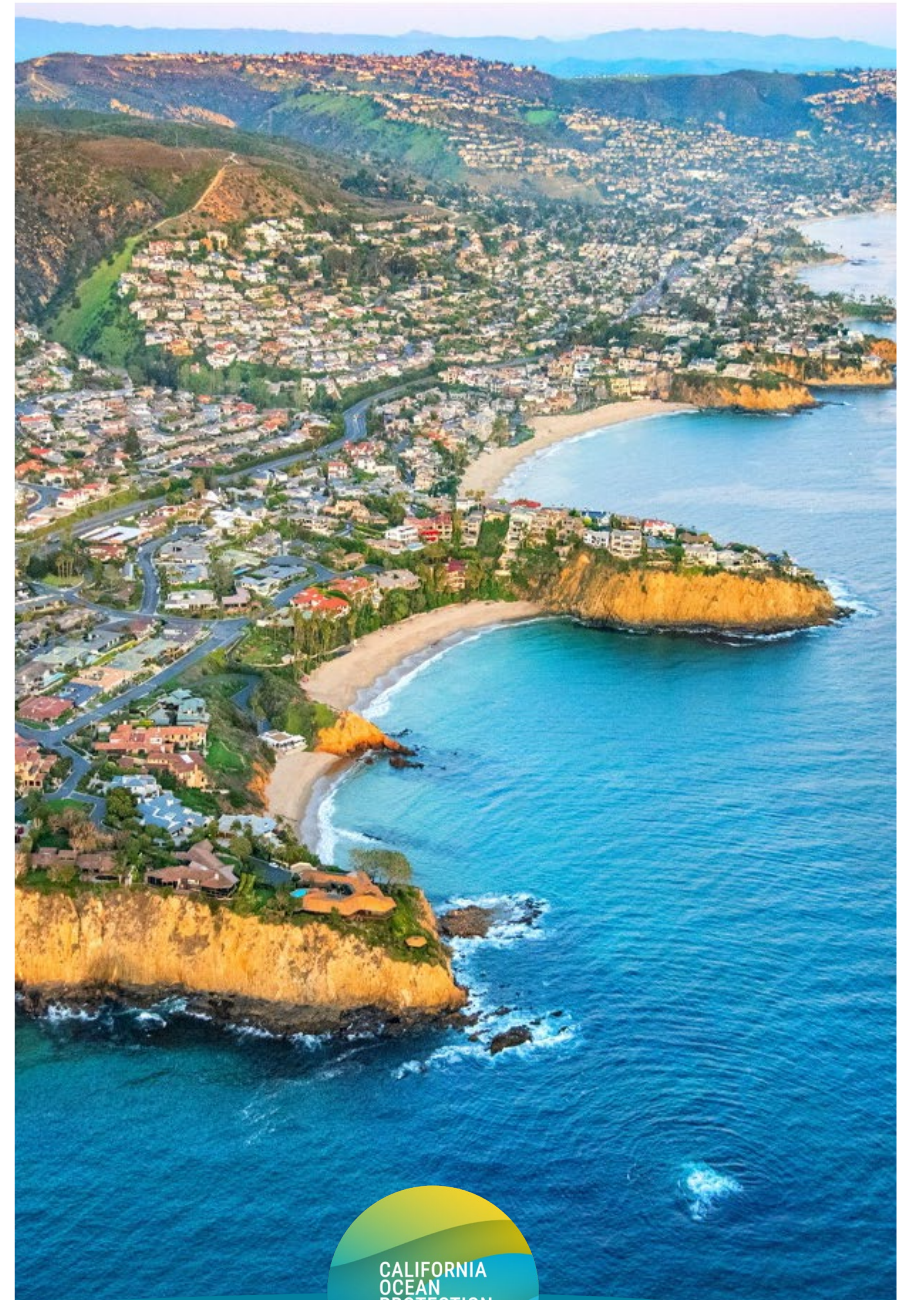
Funding Overview

Funding Information	
Anticipated Funding Available:	$1,000,000
Number of Grantees Selected:	1
Maximum Project Length:	2 years, completed by December 2025
Full Proposal Due:	July 13, 2023

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Solicitation Timeline

Activity	Time Period
Grant Proposal Solicitation Released	June 1, 2023
OPC "Office Hours"	June 20, 2023
Full Proposals Due	July 13, 2023
Application Review and Evaluation	July – August 2023
Selection of TA Provider	August/September 2023
TA Provider and OPC staff build Grant work plan	September 2023
Approximate Grant Start	September 2023
Approximate Release of SB 1 TA Grant Program RFP	September/October 2023
Approximate Project End Date	December 2025

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Solicitation Process

- Full Proposal due July 13, 2023

  - Application Template and Instructions on SB 1 Funding webpage

  - Page limits provided for each section

Applicant Eligibility

- Funds can be awarded to:

  - Local, state, and federal agencies

  - Public or private universities

  - Nonprofit organizations

  - California Native American Tribes

- Note: private entities are not eligible to be the lead
  Applicant, but are eligible to be part of the Applicant
  team as a subcontractor

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Minimum Qualifications

- Capacity and expertise needed to administer the program
- Experience working in and with EJ communities and tribes
- Expertise in SLR planning
- Experience developing applications, implementing grants, and coordinating with state or federal grantors
- Demonstrate strong facilitation skills
- Experience working across communities throughout California

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Project Priorities

- **Support local, regional, and tribal governments that represent EJ communities in preparing and submitting competitive applications to the SB 1 Grant Program**

- 4 Main Project Tasks

  1. Administration Coordination and Reporting

  2. Establishing the SB 1 TA Program

  3. SB 1 TA Outreach and Education

  4. SB 1 Grant Program Direct Application Assistance
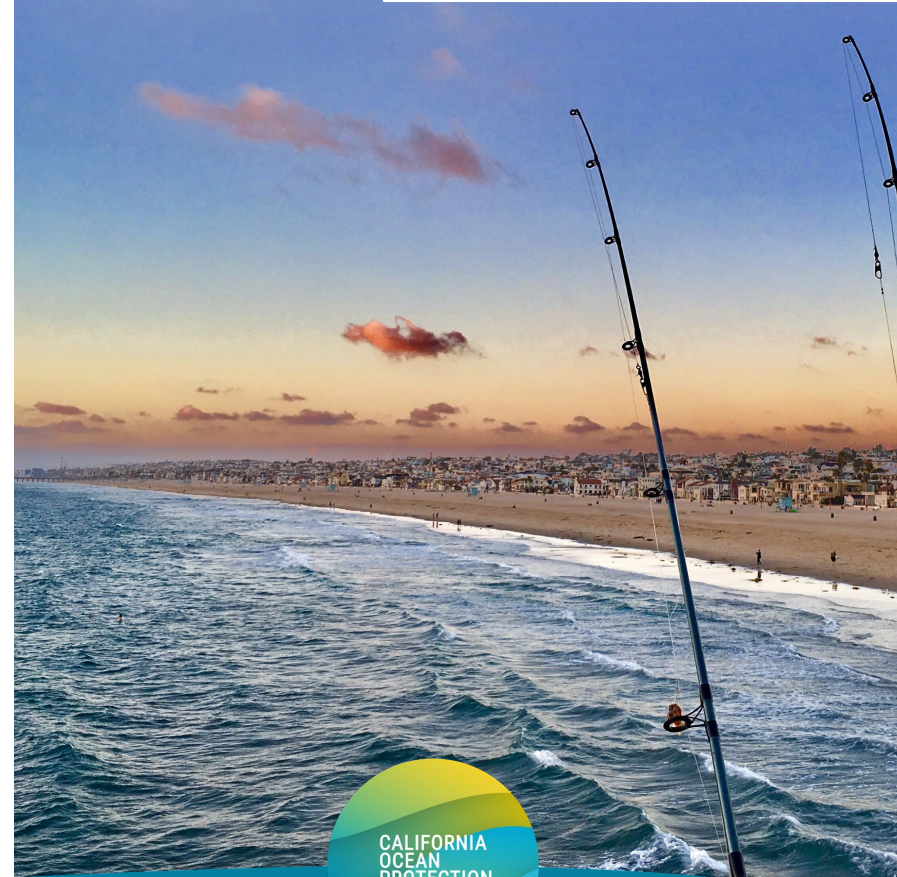
Task 1: Administration Coordination and Reporting

- The TA Provider will:
    - Finalize a work plan that includes a timeline identifying milestones and a schedule of deliverables
    - Attend an initial kick-off meeting with OPC staff, along with regular status updates and meetings
    - Provide feedback and evaluation of SB 1 TA efforts
    - Provide quarterly reports
    - Provide a Final Report

- Task 1 Deliverables:
    - Quarterly Reports
    - Final Report

Task 2: Establishing the SB 1 TA Program

- The TA Provider will:
  - Refine and finalize the development of the SB 1 TA Program, including:
    - Determination of criteria for identifying TA Recipients
    - The number of hours each TA Recipient can receive
    - Timeline for providing TA
    - Contingency method for prioritizing TA Recipients, if interest ever exceeds TA Provider capacity
    - Refining the type of TA to be provided
- Task 2 Deliverables:
  - SB 1 TA Program Work Plan
  - TA Program Framework
  - TA Recipient Work Plan Template

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Task 3: SB 1 TA Outreach and Education

- The TA Provider will:
  - Provide outreach and education about the TA Program to potential applicants of the SB 1 Grant Program
  - Provide informational webinars, attend workshops and events where educating about the SB 1 TA Program is appropriate
  - Provide targeted outreach and education throughout the duration of the grant
- Task 3 Deliverables:
  - Outreach and education plan
  - Materials used in any outreach events, including webinar recordings, slides, or flyers
  - Summaries of outreach and education events, including number of attendees, etc.

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# Task 4: SB 1 Grant Program Direct Application Assistance

- The TA Provider will:

  - Provide direct application support to applicants of the SB 1 Grant Program that qualify for TA support

  - Hold introductory meetings with TA Recipients to provide an assessment to applicants on meeting threshold requirements and submitting a competitive application

  - Draft a work approach for the proposed application that identifies specific TA needs for the application

  - Conduct regular meetings with each TA Recipient to ensure benchmarks in the work plan are met

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Task 4: SB 1 Grant Program Direct Application Assistance

- Task 4 Deliverables:
  - Workplans for each TA Recipient
  - Minutes and summaries of meetings with TA Recipients
  - Templates and materials utilized in application coordination activities
  - Documentation of Application Submittals
  - Check-ins with OPC to provide updates on applicants' major milestones and challenges

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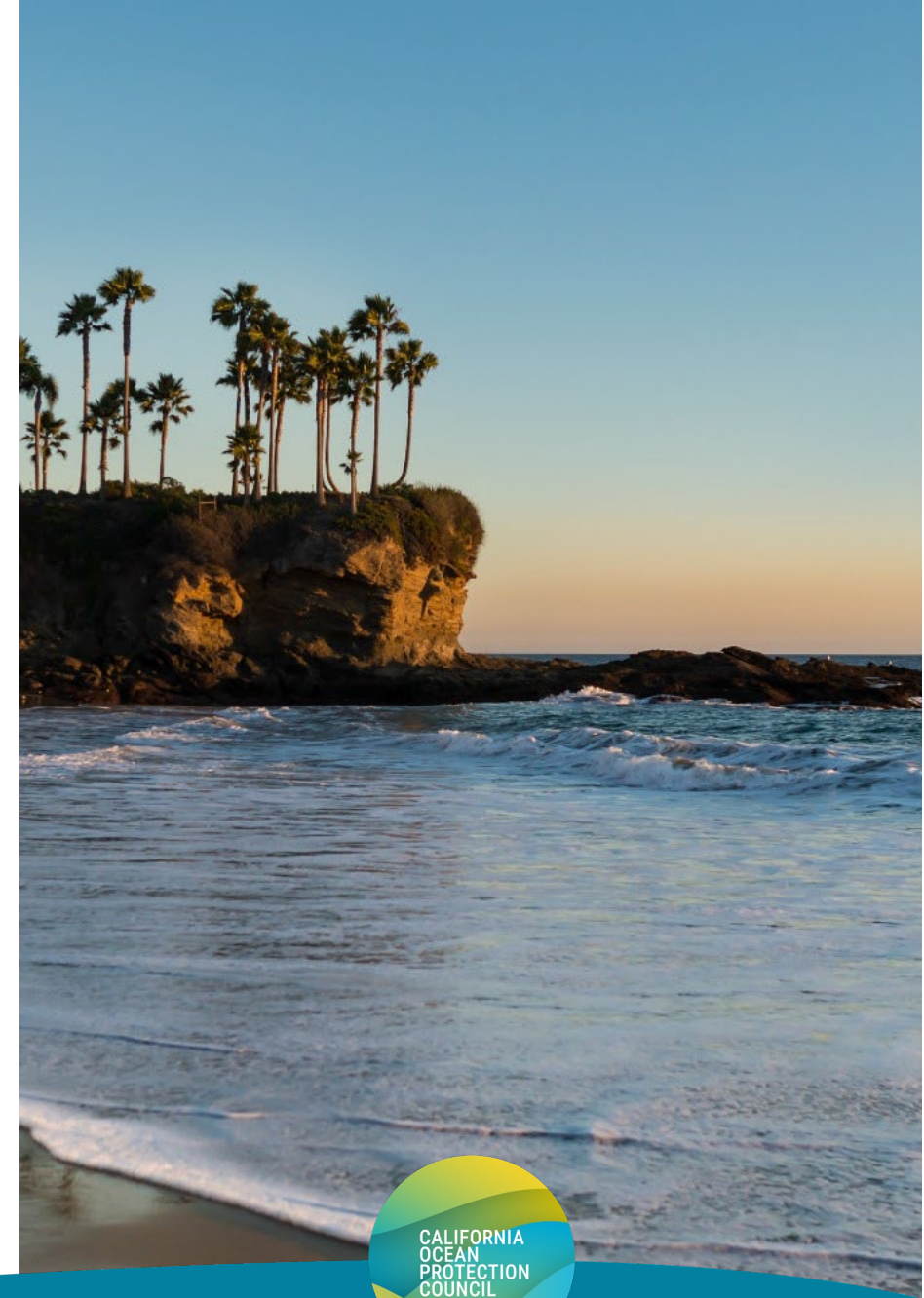
Application Instructions

1. Carefully review the SB 1 TA Program Solicitation

2. Download the Proposal Template and complete per instructions

3. Submit a completed Proposal Package to **OPC-TA@resources.ca.gov** with the subject "[Main Applicant Name]-SB1 TA Program-Proposal" by **5:00 pm on July 13**

   All resources for applicants can be found at:

   https://www.opc.ca.gov/sb-1-funding/

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Application Instructions – Proposal Template Overview

- Section 1: Cover Page (p. 1)

  - Provide Contact Information for Lead Applicant and **all** Subcontractors

- Section 2: Application Completeness Checklist (p. 2)

- Section 3: Response to Scope of Work (p. 3) – 2 pages max

  - Summary, Project Management, Team, and Capacity, and Methodology/Approach to Work

- Section 4: Project Work Plan (p. 4) – 3 pages max

- Section 5: Project Schedule and Major Deliverables – 2 pages max

- Section 6: Budget – 1 page max

- Section 7: Supplemental Documents

  - Project Team Resumes or CVs, Project Letters, and Nonprofit Organization Pre-Award Questionnaire

Next Steps

- OPC staff will provide applicants with opportunities to ask questions through:
  - Virtual Office hours on **June 20 at 1:30 pm**
  - Contact us via the OPC TA email: OPC-TA@resources.ca.gov

- An FAQ that compiles questions asked in today's webinar and via email will updated on our SB 1 webpage

Q&A

- During Q&A, please use the chat box to type in questions or use the "**Raise Hand**" function to be unmuted and avoid talking over others

- We will get to as many questions as we can!

- Please reserve very specific questions for email: OPC-TA@resources.ca.gov

Thank you!

Please email questions and Full Proposals to:
OPC-TA@resources.ca.gov