

Thank you for joining us! We are looking forward to an engaging exchange of information and discussion. To support this, we have set up a MIRO Board for the small group breakout portion of the workshop.



**ZOOM**

The platform that we're used to Audio, Chat, and Q&A



**MIRO**

Provide input and review each other's work

# NAVIGATION

## NAVIGATION AROUND THE BOARD

Scroll out with your mouse or trackpad


Locate the **map overview** in the bottom right corner, indicated by the %.

Experiment with the map

**1** In the bottom left corner, make sure you can see the icons.



Select the >> symbol to expand them if not.

**2** Click the  icon in the bottom left to expand or collapse the **Frames** panel. Clicking on each frame will instantly take you to a different section of the board.

You can use this to follow along and avoid getting "lost."

If you are not sure where we're at, you can follow the facilitator at the top right corner of the board:



If the board is crowded, you can hide other participants' cursors.

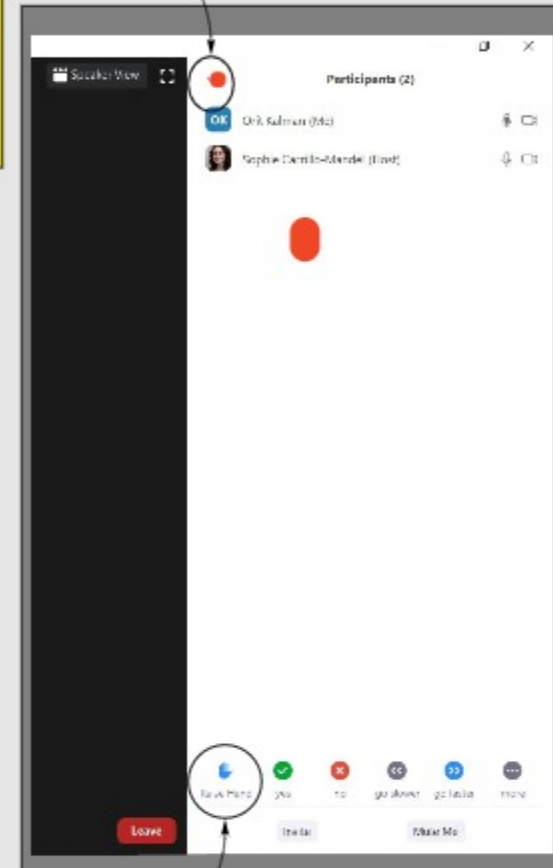
Please join with a large screen device, such as a desktop, laptop, or tablet. We will use Zoom for video, audio, and hand raising, so if you have a smaller screen or tablet, you may want to join Zoom on your phone to maximize space

- Log into Zoom, then open Miro in your browser.
- In Zoom, choose the video layout you prefer.
- Pop out your participant panel in Zoom so you can access the 'raise hand' feature easily.
- Layout these 3 windows however you like.

## PREPARE FOR A GREAT SESSION

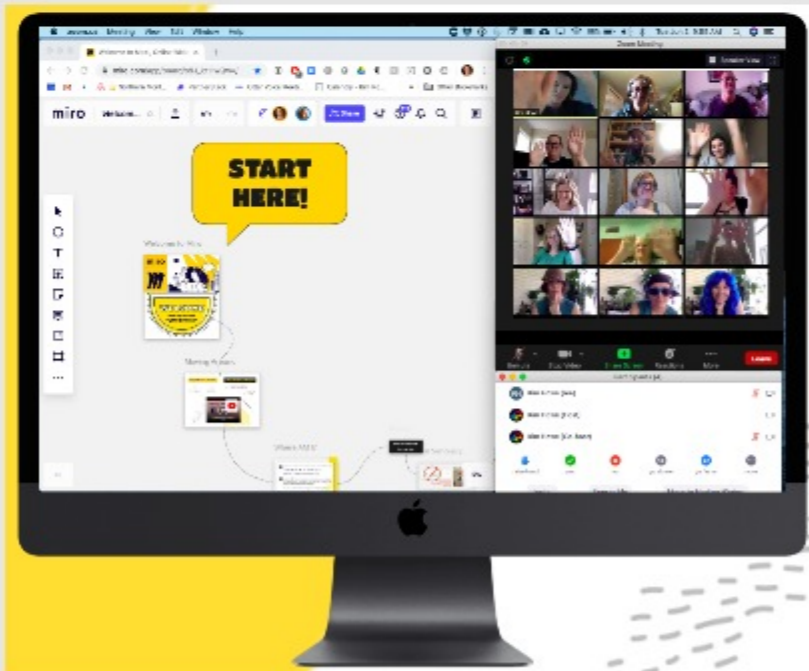
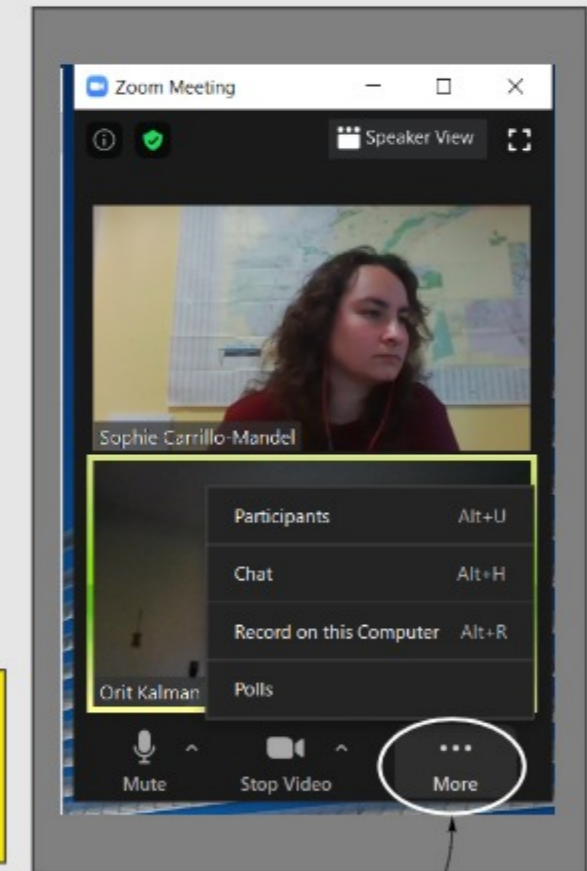
# GETTING READY - SCREENT SET UP

To pop out the Participant Panel Use the down arrow at the top-left corner of the participants panel



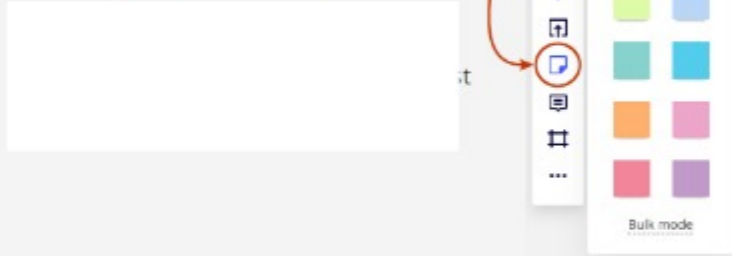
To participate in discussion and ask questions, use the handraise icon to get into a queue

To pop out the Chat Panel, use the more menu at the bottom right of the zoom video

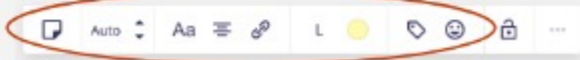


# ADDING STICKIES TO THE BOARD

- 1 Try **adding sticky notes**. Click the sticky note icon on the left side control panel, then click anywhere in the open white play space.



- 2 **Edit the formatting** of the sticky notes. Click on the note to experiment with color, size, and font.



Select the note, then pull the corners to resize.



**Look out!** The blue dots on all 4 sides will create connector arrows!

## TIPS:

USE **CTRL-D** TO DUPLICATE STICKIES

USE **CTRL-Z** TO UNDO MISTAKES



**Do not unlock anything that is locked.**